



Speaker Therese M. Terlaje <speaker@guamlegislature.org>

## GEDA - FY2021 1st Quarter Staffing Pattern Report

Ariana Villaverde <ariana.villaverde@investguam.com>

Tue, Feb 2, 2021 at 4:39 PM

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*Håfa Adai* Speaker Terlaje,

In compliance with Public Law 35-99, Chapter XIII, Part II, Section 10(a), the Guam Economic Development Authority submits its 1st Quarter Staffing Pattern report as of December 31, 2020.

Should you have any questions or concerns, please contact our Administrative Services Division at 647-4332.

*Si Yu'os ma'åse'.*

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email signature image

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THERESE M. TERLAJE

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### 2 attachments



image001.jpg  
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GEDA FY21 1st Quarter Staffing Pattern.pdf  
187K

**LOURDES A. LEON GUERRERO**  
Governor of Guam  
I Maga'Haga Guahan

**JOSHUA F. TENORIO**  
Lt. Governor of Guam  
I Segundo Na Maga'Laha Guahan



**MELANIE MENDIOLA**  
Chief Executive Officer/Administrator  
Ce'helo' Ekseketibu Ofisiãt

**JOANN G. CAMACHO**  
Deputy Administrator  
Sigundo na Atministradora

January 29, 2021

The Honorable Therese Terlaje  
I Mina'trentai Sais Na Liheslaturan Guahan  
Guam Congress Building  
163 Chalan Santo Papa  
Hagatna, Guam 96910

Ref: P.L. 35-99, 1st Quarter Staffing Pattern Reporting

Hafa Adai Speaker Terlaje:

In compliance with the FY 2021 Budget Act – P.L. 35-99, Chapter X111, Part II, Section 10(a), the Guam Economic Development Authority submits its 1st Quarter Staffing Pattern report as of December 31, 2020

In compliance with the electronic reporting submission requirements, the attached report was transmitted to your office's email address and will be posted to the invest Guam website at [www.investguam.com](http://www.investguam.com).

Should you or your staff have any questions or require additional information, please contact our Administrative Services Division at 647-4332.

Senseramente,

Melanie Mendiola  
CEO/Administrator



**GUAM ECONOMIC DEVELOPMENT AUTHORITY**  
**FISCAL YEAR 2021**  
**STAFFING PATTERN**  
**AS OF DECEMBER 31, 2020**

NO.	DIV. NO.	Position Title	Pay Grade	Employee	Date of Hire	Salary per Annum	Hourly Rate	Salary Increment		Total Salary Cost	Benefits						Total Salary & Benefits	
								Date	Amount		26.28% DB/DC/ DB1.75 Retirement	\$19.01x26 pp Retirement DDI	1.45% Medicare	Life \$7.17x26 pp	Medical & Vision	Dental		Total Benefits
<b>Executive Division</b>																		
1	10	Chief Executive Officer / Administrator	EU-11	Melanie R. Mendiola	1/14/2019	111,913	53.80	01/14/21	3,548	115,461	30,343	494	1,674	186	2,867	343	35,907	151,368
2	10	Deputy Administrator	E-T-9	Joann G. Camacho	8/3/2020	101,374	48.74		-	101,374	26,641	494	1,470	-	8,676	343	37,624	138,998
3	10	Executive Assistant	KG-06	Jennifer R.B. Calvo-Guzman	5/15/2017	35,258	16.95	08/03/21	1,357	36,615	9,622	494	531	186	-	-	10,834	47,449
4	10	GEDA Special Project Coordinator	KG-20	Melvin Tabilas	9/17/2019	57,387	27.59	09/16/21	2,251	59,638	15,673	494	865	186	8,676	343	26,237	85,875
5	10	Administrative Aide	FG-01	Ricardo J. Duenas	10/6/2020	19,399	9.33		-	19,399	5,098	494	281	186	-	-	6,060	25,459
<b>Administrative Services Division</b>																		
6	20	Administrative Services Manager	RG-18	Bernice Torres	1/30/1989	96,128	46.22	08/16/20	3,364	99,492	26,146	-	1,443	186	-	-	27,776	127,268
7	20	Administrative Services Supervisor	NG-12	Sheena Mitchell	3/1/2016	54,907	26.40	06/09/21	1,921	56,828	14,934	-	824	186	2,867	343	19,155	75,983
8	20	Information Technology Officer	OG-09	Yong Kwang Pak	4/27/2015	53,929	25.93	04/17/20	1,860	55,789	14,661	494	809	186	4,672	-	20,823	76,612
9	20	Accounting Technician II	JG-13	Raeann Lefever	2/27/2012	41,971	20.18		-	41,971	11,030	494	609	186	7,283	281	19,883	61,854
10	20	Buyer II	HG-20	Patrick Guzman	2/3/1997	46,490	22.35	07/26/21	1,609	48,099	12,640	-	697	186	11,916	468	25,908	74,007
11	20	Personnel Assistant II	IG-18	Daisy Mackwelung	7/7/1998	46,472	22.34	07/26/21	1,627	48,099	12,640	494	697	186	1,790	248	16,056	64,155
<b>Compliance Division</b>																		
12	30	Compliance Manager	RG-17	Claire Cruz	4/18/1994	92,877	44.65	08/16/20	3,251	96,128	25,262	-	1,394	186	2,867	343	30,052	126,180
13	30	Compliance Assistant Manager	PG-14	John San Nicolas	12/10/2007	69,771	33.54	02/23/21	2,442	72,213	18,978	494	1,047	186	4,672	248	25,625	97,838
14	30	Compliance Services Specialist I	KG-09	Tara R. Murakami	5/2/2011	39,326	18.91	04/01/21	1,356	40,682	10,691	-	590	186	11,916	468	23,852	64,534
15	30	Compliance Specialist I	JG-07	Frances R. Ogo	5/13/2019	34,069	16.38		-	34,069	8,953	494	494	186	4,672	248	15,047	49,116
<b>Public Finance Division</b>																		
16	40	Public Finance Manager	RG-19	Christina D. Garcia	5/6/1998	99,492	47.83	08/16/20	3,482	102,974	27,062	-	1,493	186	3,935	468	33,144	136,118
17	40	Public Finance Assistant Manager	PG-16	Antoinette Leon Guerrero	2/6/2006	74,741	35.93	03/26/21	2,615	77,356	20,329	494	1,122	186	-	-	22,131	99,487
18	40	Finance Analyst I	KG-12	Therese Santos	4/24/2013	43,580	20.95	06/01/21	1,526	45,106	11,854	-	654	186	-	-	12,694	57,800
19	40	Loan Servicing Representative	JG-16	Gloria Molo	10/5/2020	46,534	22.37		-	46,534	12,229	494	675	-	4,672	248	18,318	64,852
<b>Business &amp; Economic Development</b>																		
20	50	Business & Economic Development Manager	RG-14	Edward S. Camacho	6/1/2015	83,769	40.27		-	83,769	22,014	494	1,215	186	11,916	468	36,294	120,063
21	50	Business & Economic Development Supervisor	NG-16	Matthew Baza	1/5/2015	63,006	30.29	06/09/21	2,205	65,211	17,137	-	946	186	1,790	248	20,307	85,518
22	50	Industry Development Specialist III	MG-11	Mary C. Camacho	5/9/2016	48,976	23.55		-	48,976	12,871	-	710	186	1,790	248	15,805	64,781
23	50	Industry Development Specialist III	MG-11	Tria Olivia L.G. Paulino	10/17/2016	48,976	23.55		-	48,976	12,871	-	710	186	3,935	468	18,170	67,146
24	50	Industry Development Specialist II	LG-20	Patrick H. Sherman	3/5/2019	61,725	29.68		-	61,725	16,221	494	895	186	11,916	468	30,180	91,905
25	50	Industry Development Specialist II	LG-20	Jeffrey Marchesseault	5/13/2019	61,725	29.68		-	61,725	16,221	494	895	186	3,935	468	22,199	83,924
26	50	Industry Development Specialist I	KG-20	Samuel M. Sotelo Jr.	2/5/2019	57,387	27.59		-	57,387	15,081	494	832	186	-	-	16,594	73,981
27	50	Administrative Assistant	KG-09	Leila L. Ilagan	10/7/2019	39,326	18.91		-	39,326	10,335	494	570	186	-	-	11,586	50,912
<b>Real Property Division</b>																		
28	70	Real Property Manager	RG-09	Diego Mendiola	7/5/2010	70,566	33.93		-	70,566	18,545	-	1,023	186	8,676	343	28,774	99,340
29	70	Real Property Assistant Manager	RG-09	Ariana Villaverde	9/28/2020	70,566	33.93		-	70,566	18,545	494	1,023	186	3,935	468	24,651	95,217
30	70	Program Coordinator III	MG-13	Anthony A. Ariola	5/20/2013	52,465	25.22	01/26/21	1,835	54,300	14,270	-	787	186	4,672	248	20,164	74,464
31	70	Program Coordinator II	LG-08	Jha'unie Leon Guerrero	2/27/2012	40,841	19.64	03/01/21	1,458	42,299	11,116	494	613	186	3,935	468	16,813	59,112
32	70	Program Coordinator I	KG-08	Jo Ann C. Cruz	10/9/2017	37,970	18.25	04/09/21	1,356	39,326	10,335	494	570	186	-	-	11,585	50,911
<b>GEDA SUB-TOTAL</b>						<b>1,902,916</b>			<b>39,063</b>	<b>1,941,979</b>	<b>510,352</b>	<b>9,883</b>	<b>28,159</b>	<b>5,588</b>	<b>137,982</b>	<b>8,284</b>	<b>700,248</b>	<b>2,642,227</b>
<b>Funding Sources:</b>																		
GEDA General Fund,																		
Guam Development Fund Act (GDFA), &																		
State Small Business Credit Initiative (SSBCI)																		
						<b>1,902,916</b>			<b>39,063</b>	<b>1,941,979</b>	<b>510,352</b>	<b>9,883</b>	<b>28,159</b>	<b>5,588</b>	<b>137,982</b>	<b>8,284</b>	<b>700,248</b>	<b>2,642,227</b>