

Government of Guam
I LIHESLATURAN GUÁHAN
TRAVEL VOUCHER

Settled: \$5,541.97
4/1/24

V22000
TA NO.
2437TA022

NOTICE: Enter numbers of the Transportation Request used on reverse side, attach copies.

1. To Chairperson, Committee on Rules Senator Chris Barnett	2. From Office of Speaker Therese M. Terlaje	Date 6/19/2024
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Please pay to the below named Traveler the Amount shown in item 10 below.

Travel was on Travel status from 6:55am 6/8/2024 To 6:05pm 6/13/2024
 (DATE) (HOUR) (DATE) (HOUR)

4. Full Name of Traveler Therese M. Terlaje	5. Department to be Charged 518	Charge Account Number 06200
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7. This is supported by Travel Authorization of _____	8. Number of Dependents Authorized 0
Previous Travel Advance was given \$5,541.97 (number of Travel Requests)	

9. Traveler's Amount Claimed		Traveler	Dependents
(A) Per diem, (<u>10</u> days) (_____ days)		\$ 4,302.36	RCP54040
TRAVELER	DEPENDENTS		
(B) Reimbursement for Transportation costs paid by traveler	(1) Tickets (2) Mileage (Miles @ \$0.51 per mile)	\$ 1,706.32	RCP54041
(C) Miscellaneous Allowable costs: (List separately. use reverse side and continuation sheets if necessary. Attach supporting papers.)			
Rental Car -		\$ 136.60	-RCP54042
Fuel -		\$ 69.04	-RCP54043
Telephone Services (E-sim)		\$ 37.00	-RCP54044
Parking Fees		\$ 129.87	-RCP54045
		TOTALS \$ 6,381.19	

10. Total Amount Claimed is \$	\$ 6,381.19		
Deduct Advance in item 7 \$	\$ 5,541.97	Balance due to Guam Legislature Traveler	\$ 839.22

11. Signature (Administrative Director, Guam Legislature) Joseph R. San Agustin, Executive Director	12. I certify that the amount claimed is true and just and payment for balance due has not been received
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FOR USE OF GUAM LEGISLATURE ACCOUNTING DIVISION

13. The balance due Guam Legislature in item 10 is:
 Charged to Account Number 06200- Department of _____
 And paid to Check Number _____ Dated _____

14. I certify that I have received payment as shown in item 13.
 Signature (Traveler) Date 6/27/2024



I LIHESLATURAN GUÅHAN
Guam Congress Building
 163 W Chalan Santo Papa Hagåtña, Guam 96910

DATE: 06/24/24

GUAM LEGISLATURE
FISCAL OFFICE

JUN 26 2024

MEMORANDUM

TO: EXECUTIVE DIRECTOR

TIME 12:00 [] AM [] PM
 RECEIVED BY glla

VIA: CHIEF OF FISCAL OFFICE

FROM: Office of Speaker Therese M. Terlaje

SUBJECT: TRAVEL DATA FOR SETTLEMENT VOUCHER FOR
 TRAVEL AUTHORIZATION NUMBER:

THE FOLLOWING DATA ARE SUBMITTED FOR PREPARATION OF MY TRAVEL VOUCHER AND SETTLEMENT OFF-ISLAND TRAVEL ACCOUNT.

1) NAME OF TRAVELER: Therese M. Terlaje

2) ITINERARY: Guam - Honolulu, Hawaii

3) DATE AND TIME TRAVELER DEPARTED GUAM: DAT 06/04/24 TIME: 6:55am

4) DATE AND TIME TRAVELER RETURNED TO GUAM: DAT 06/13/24 TIME: 6:05pm

5) PER DIEM

	AUTHORIZED		
	DAYS	RATE	AMOUNT
A) First/Last Day of travel	2	\$ 153.08	\$ 306.16
B) Lodging	8	\$ 262.60	\$ 2,100.80
C) Meals/Incidentals	7	\$ 204.10	\$ 1,428.70
D)			\$ -
TOTAL:			\$ 3,835.65

	CLAIMED		
	DAYS	RATE	AMOUNT
A)	2	\$ 153.08	\$ 306.16
B)	9	\$ 262.60	\$ 2,363.40
C)	8	\$ 204.10	\$ 1,632.80
D)			\$ -
TOTAL:			\$ 4,302.36

6) MISCELLANEOUS ALLOWANCE: SEE ATTACHED

PURPOSE:	AUTHORIZED	CLAIMED
A) Rental Car & Fuel	\$ -	\$ 205.64
B) Parking Fees	\$ -	\$ 129.87
C) Telephone Services (E-Sim)	\$ -	\$ 37.00
TOTAL MISC:	\$ -	\$ 372.51

		AUTHORIZED	CLAIMED
AIRFARE COST:	TICKET # 0162379836384	\$ 1,706.32	\$ 1,706.32

TOTAL A/F: \$ 1,706.32 TOTAL: \$ 1,706.32

7) Supplemental Travel Authorization, if any:

A) Travel Authorization Number :

B) Destination:

C) Per Diem Authorized: N/A Claimed: \$ N/A

D) Miscellaneous: Authorized: N/A Claimed: \$ N/A

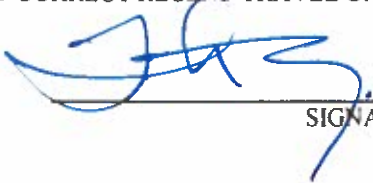
Total Authorized: \$ 5,541.97

Total Claimed: \$ 6,381.19

Balance due to () Legislature: \$ - (X) Traveler: \$ 839.22

8) Authorized Destination reached: (X) YES: (X) NO: ()

I CERTIFY THAT THE ABOVE DATA ARE TRUE AND CORRECT AND THAT THEY REPRESENT A TRUE AND CORRECT RECENT TRAVEL ON OFFICIAL BUSINESS.



SIGNATURE



Account Statement

Date: 06.12.2024

Therese Terlaje

Arrival: 06.05.2024
Departure: 06.12.2024
Room Number: 3401
Confirmation No#: 5794429/1

HAWAII
UNITED STATES

Guest	Terlaje, Therese	Arrive	06.05.2024		
		Depart	06.12.2024		

Guest: Room: 3401 From: 06.05.2024 To 06.12.2024 Voucher:

Date	Service	Amount		Total (Incl GST)
06.05.2024	Group Rate Room Only with Taxes - Commissionable	1		\$209.00
06.05.2024	Oahu Transient Accommodation Tax (OTAT)	1		\$6.27
06.05.2024	Transient Accommodation Tax (TAT)	1		\$21.42
06.05.2024	General Excise Tax (GET)	1		\$9.85
06.06.2024	Group Rate Room Only with Taxes - Commissionable	1		\$209.00
06.06.2024	Oahu Transient Accommodation Tax (OTAT)	1		\$6.27
06.06.2024	Transient Accommodation Tax (TAT)	1		\$21.42
06.06.2024	General Excise Tax (GET)	1		\$9.85
06.07.2024	Group Rate Room Only with Taxes - Commissionable	1		\$209.00
06.07.2024	Oahu Transient Accommodation Tax (OTAT)	1		\$6.27
06.07.2024	Transient Accommodation Tax (TAT)	1		\$21.42
06.07.2024	General Excise Tax (GET)	1		\$9.85
06.08.2024	Group Rate Room Only with Taxes - Commissionable	1		\$209.00
06.08.2024	Oahu Transient Accommodation Tax (OTAT)	1		\$6.27
06.08.2024	Transient Accommodation Tax (TAT)	1		\$21.42
06.08.2024	General Excise Tax (GET)	1		\$9.85
06.09.2024	Group Rate Room Only with Taxes - Commissionable	1		\$209.00
06.09.2024	Oahu Transient Accommodation Tax (OTAT)	1		\$6.27
06.09.2024	Transient Accommodation Tax (TAT)	1		\$21.42
06.09.2024	General Excise Tax (GET)	1		\$9.85

Ala Moana Hotel by Mantra
410 Addinon Drive
Honolulu HAWAII 96814 UNITED STATES

T +1 808 955 4811
F +1 808 944 6839
E reservations@alamoanahotel.com
W www.mantra.com.au



ALA MOANA HOTEL
by mantra

06.10.2024	Group Rate Room Only with Taxes - Commissionable	1		\$209.00
06.10.2024	Oahu Transient Accommodation Tax (OTAT)	1		\$6.27
06.10.2024	Transient Accommodation Tax (TAT)	1		\$21.42
06.10.2024	General Excise Tax (GET)	1		\$9.85
06.11.2024	Group Rate Room Only with Taxes - Commissionable	1		\$209.00
06.11.2024	Oahu Transient Accommodation Tax (OTAT)	1		\$6.27
06.11.2024	Transient Accommodation Tax (TAT)	1		\$21.42
06.11.2024	General Excise Tax (GET)	1		\$9.85
06.05.2024	Visa Card		*****1853	\$-1,725.78
	Total Charges:			\$1,725.78
				\$0.00

 Search or filter

LONGS #09954 \$52.29 >
Health & wellness

ALA MOANA HOTEL
Travel
Pay Over Time eligible

\$1,725.78 >

Johnny
6/23/2024

Jun 4, 2024

THE HOME DEPOT 1707 \$62.76 >
Home

ROSS STORES #383 \$56.52 >
Shopping

CCH PARKING METER FEE \$1.50 >
Bills & utilities

Johnny
6/23/2024

Payment Thank You-Mobile \$3,495.08 >

Jun 3, 2024





ACCOUNT ENDING - 22009

CARD MEMBER

Traditional Gold Card

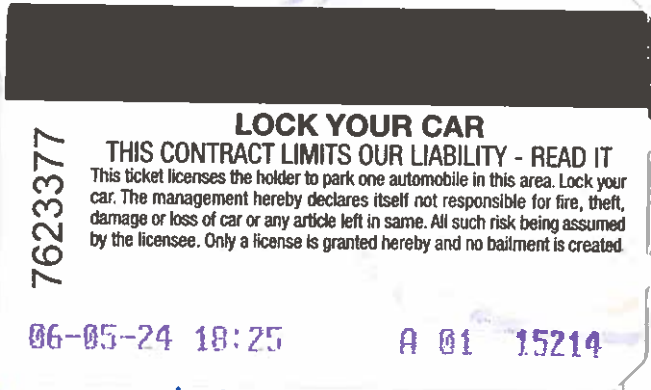
THERESE TERLAJE

Card Activity Since May 24 (Closing Jun 21)

Transactions

5 Transactions

DATE	STATUS	DESCRIPTION	CARD	AMOUNT
Jun 11	gas	UNION 76 09512302 HONOLULU HI	THERESE TERLAJE	\$69.04
Jun 10	parking	PREMIUM PARKING NEW ORLEANS LA	THERESE TERLAJE	\$20.29
Jun 9	parking	PREMIUM PARKING NEW ORLEANS LA	THERESE TERLAJE	\$20.29
Jun 8	parking	PREMIUM PARKING NEW ORLEANS LA	THERESE TERLAJE	\$20.29
Jun 3	E-SIM	PAYPAL *HOLAFly 622262600 ES	THERESE TERLAJE	\$37.00



parking 6/5/24



parking 6/6/24

Receipt

015103060616482024
 Ala Moana Hotel
 Parking

FeeComputer Number: : 3
 Entry Time: 6/6/2024 3:57 PM
 Exit Time: 6/6/2024 4:48 PM
 Duration: 51m
 Op: 2
 Non-resettable tr #: 713429

Tran: 151
 Ticket Number: 15477

Regular \$ 10.00

 Total: \$ 10.00
 Tender: \$ 10.00
 Change: \$ 0.00

Mahalo
Elite Parking Services

[Signature]
6/23/2024

Hotel parking
6/6/24

Search or filter

THRIFTY #0079115



Rental Record# 157490056



THERESE TERLAJE

Vehicle 2020 OPTIMA
License HI TWW326

Lot:
Rental Rate* 1 @ \$ 197.70 per wk T \$ 197.70
@ \$ 30.99 ex day T \$

*Includes Unlimited Miles
Additional Products
Frequent Flyer Surcharge T \$.00
Fuel Responsibility Starting Level 39%
You agree to replace fuel used or pay a refueling charge of \$ 7.06 per gallon OR \$.294 per mile driven.

Service Charges/Taxes
CONCESSION FEE RECOVERY 11.11% T \$ 21.96
*CFC&HI SCHG 77.00
Vehicle License Fee Accepted @ \$ 1.65 per day T \$ 11.55
Tax 4.712% On Est. Taxable Td \$ 231.21 \$ 10.89

ADJUSTMENTS
VOUCHER - 1 \$ - 197.70

TOTAL ESTIMATED CHARGE \$ 121.40

\$136.60 >

*Theresa
6/23/2024*

eligible

FE AT LANAI

\$48.52 >

00028704

\$205.03 >

eligible

GETABLE ALA MO

\$12.94 >

Credit Card Authorization Amount \$ 321.00
Rented by Thrifty, Inc.
Vehicle 02698 / 3639275 LocNum: HIHON15 / 0079115
Miles Out: 64706 Plan: NRPW5 Class: C
Rental Location: HONOLULU INTL AIRPORT
Rental Time: 06/05/24 at 4:39 PM
Return Location: HONOLULU INTL AIRPORT
Return Time: 06/12/24 at 4:39 PM

Rental Extensions/Changes or
Emergency Road Service 1-877-283-0898

RESS #2317

\$10.70 >

This estimate assumes you will rent and return at the locations and times indicated, and that you will not exceed any mileage limitations. Rental Rate subject to increase if you return Car more than 24 hours before or 24 hours after scheduled Return Time. Late returns may be subject to extra hour and/or extra day charges. Charges indicated as **** will be calculated at return. Taxable charges are preceded by a "T".
157490056 PG 1 OF 5 #01 RT



I LIHESLATURAN GUAHAN
G U A M L E G I S L A T U R E
 Guam Congress Building, 163W Chalan Santo Papa
 Hagatna, Guam 96910

Bank of Guam ACH Payment


Tracking Number: 8635338

Account: Guam Legislature - Operations Account Number: 0601-021012

Payable To: Therese M. Terlaje

Amount: \$839.22


 MEMO : (1) Day per diem; Misc.: Car Rental/Parking Fees
 Ref. TA# 2437TA022

 CERTIFIED BY: 
 Agnes A. Cruz, Chief Fiscal Officer

DATE: 6/28th/24 ^{af}

AUTHORIZED BY: 
 Joseph R. San Agustin
 Executive Director

DATE: 6.26.24


 Senator Chris Barnett
 Chairperson, Committee on Rules

DATE: 6/27/24

Good Afternoon, Ethan Camacho

Single Transactions Recurring Transactions

6/26/2024	Authorized	ACH Payment - Tracking ID: 8635338	PCA - PUBLIC -----1012	\$839.22
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Tracking ID:	8635338	Amount:	\$839.22
Created:	06/26/2024 3:19 PM	Company Entry Description:	ACH Single
Created By:	Ethan Camacho	From Account:	PCA - PUBLIC -----1012
Authorized:	06/26/2024 3:19 PM	SEC Code:	PPD
Authorized By:	Ethan Camacho	Recipient Name:	915Therese M Terlaje
Process Date:	06/27/2024	Recipient ACH Name:	915Therese M. Terlaje
Effective:	06/28/2024	Recipient Account Number:	██████████
ACH Header:	Guam Legislature	Routing Number:	██████████
		Account Type:	Checking
		Addenda:	Ref. TA# 2437TA022

**GOVERNMENT OF GUAM
I LIHESLATURAN GUÅHAN
TRAVEL AND AUTHORIZATION REQUEST
STANDING RULE NUMBER XXXVII**

1. TO: CHAIRPERSON, COMMITTEE ON RULES	2. FROM: COMMITTEE, MINORITY, ATTACHE, etc...	3. DATE:
Senator Chris Barnett	Speaker Therese M. Terlaje	4/23/2024

THE FOLLOWING TRAVEL IS: REQUESTED AUTHORIZED

4. NAME OF TRAVELER Therese M. Terlaje	5. TITLE OF TRAVELER Speaker, 37th Guam Legislature	6. CHARGE ACCOUNT NUMBER 6200
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7. ITINERARY FROM: Guam TO: Honolulu, HI	8. LENGTH OF TRAVEL (Days) 9	9. APPROXIMATE TIME & DATE DEPARTURE: 6:55am 6/5/2024 RETURN: 6:05pm 6/13/2024
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10. DESCRIBE PURPOSE OF TRAVEL:
To Attend the 13th Festival of Pacific Arts & Culture

11. MODE OF TRAVEL: AIR	12. NAME OF TRAVEL AGENCY OR CARRIER: United Airlines
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13. AMOUNT OF TRAVEL ADVANCE REQUESTED: \$ 5,541.97

<p>14. ESTIMATED COST OF TRAVEL:</p> <p>A. PER DIEM</p> <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:10%;"></th> <th style="width:10%;"></th> <th style="width:10%; text-align: center;"><u>DAYS</u></th> <th style="width:10%; text-align: center;"><u>RATE</u></th> <th style="width:10%; text-align: center;"><u>AMOUNT</u></th> </tr> </thead> <tbody> <tr> <td>First/Last Day</td> <td>1.</td> <td align="center"><u>2</u></td> <td align="right">\$ 153.08</td> <td align="right">\$ 568.75</td> </tr> <tr> <td></td> <td>2.</td> <td align="center"><u>7</u></td> <td align="right">\$ 466.70</td> <td align="right">\$ 3,266.90</td> </tr> <tr> <td></td> <td>3.</td> <td></td> <td></td> <td align="right">\$ -</td> </tr> <tr> <td>B. Air Fare</td> <td>To: Honolulu, HI</td> <td></td> <td></td> <td align="right">\$ 1,706.32</td> </tr> <tr> <td>C. Miscellaneous:</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="3">TOTAL COST OF TRAVEL AUTHORIZATION:</td> <td align="right">\$</td> <td align="right"><u>5,541.97</u></td> </tr> </tbody> </table>			<u>DAYS</u>	<u>RATE</u>	<u>AMOUNT</u>	First/Last Day	1.	<u>2</u>	\$ 153.08	\$ 568.75		2.	<u>7</u>	\$ 466.70	\$ 3,266.90		3.			\$ -	B. Air Fare	To: Honolulu, HI			\$ 1,706.32	C. Miscellaneous:					TOTAL COST OF TRAVEL AUTHORIZATION:			\$	<u>5,541.97</u>	<p>15. CERTIFICATION OF AVAILABILITY OF FUNDS</p> <p>*Airfare paid by traveler</p>
		<u>DAYS</u>	<u>RATE</u>	<u>AMOUNT</u>																																
First/Last Day	1.	<u>2</u>	\$ 153.08	\$ 568.75																																
	2.	<u>7</u>	\$ 466.70	\$ 3,266.90																																
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B. Air Fare	To: Honolulu, HI			\$ 1,706.32																																
C. Miscellaneous:																																				
TOTAL COST OF TRAVEL AUTHORIZATION:			\$	<u>5,541.97</u>																																

 16. SIGNATURE (REQUESTING SENATOR)	 Agnes A. Cruz, CFO
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17. TO TRAVELER, YOU ARE HEREBY AUTHORIZED TO PERFORM THE ABOVE DESCRIBED TRAVEL IN ACCORDANCE WITH PROVISIONS OF THE GUAM LEGISLATURE STANDING RULES XXXVII


 Joseph R. San Agustin, Executive Director



I LIHESLATURAN GUÁHAN
GUAM LEGISLATURE
163 W Santo Papa, Hagåtña, Guam 96910

DATE: April 23, 2024

MEMORANDUM

TO: Chairperson-Committee on Rules
VIA: EXECUTIVE DIRECTOR

FROM: Speaker Therese M. Terlaje

SUBJECT: ATTACHED IS A TRAVEL AUTHORIZATION FORM

YOUR IMMEDIATE ATTENTION IN PROCESSING THIS TRAVEL REQUEST IS APPRECIATED.

Speaker Therese M. Terlaje

Chairperson-Committee on Rules

✓

ACKNOWLEDGEMENT

DATE: 4/24/24

Senator Chris Barnett
Chairperson, Committee on Rules



**I LIHESLATURAN GUÁHAN
GUAM LEGISLATURE
163 W Santo Papa, Hagåtña, Guam 96910**

DATE: April 23, 2024

MEMORANDUM

TO: Senator Chris Barnett, Chairperson, COR
VIA: Joseph R. San Agustin, Executive Director

FROM: Speaker Therese M. Terlaje

SUBJECT: REQUEST THAT TRAVEL AUTHORIZATION PAPERS BE PROCESSED IMMEDIATELY BASED ON THE FOLLOWING INFORMATION:

1) NAME OF TRAVELER: Therese M. Terlaje

2) PURPOSE OF TRAVEL: To Attend 13th Festival of Pacific Arts & Culture (FESTPAC)

3) APPROXIMATE DATE & TIME OF DEPARTURE:	DATE:	TIME:
	<u>6/5/2024</u>	<u>6:55am</u>

4) APPROXIMATE DATE & TIME OF RETURN:	TIME:	TIME:
	<u>6/13/2024</u>	<u>6:05pm</u>

5) ITINERARY: GU - Honolulu, HI - GU

6) COMMITTEE / OFFICE TO BE CHARGED : GI Acct/Dept No. 06200-518

7) PER DIEM AUTHORIZED :

	Number of Days:	Rate:	Amount:
A. (M&IE) First & Last day of travel w/first night lodging	<u>2</u>	\$ <u>153.08</u>	A) \$ <u>568.75</u>
B. Per Diem (Lodging & M&IE)	<u>7</u>	B) \$ <u>466.70</u>	B) \$ <u>3,266.90</u>
C.		C) \$ <u>-</u>	C) \$ <u>-</u>
TOTAL:	<u>9</u>		<u>\$ 3,835.65</u>

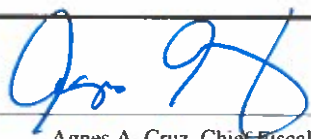
8) (A) NAME OF TRAVEL AGENCY/ AIRLINES: United Airlines


8) (B) AMOUNT OF AIRFARE: \$1,706.32

9) MISCELLANEOUS ALLOWANCE: _____
 Registration fee: _____

10) REQUESTED BY:  / 23 April 24
 Speaker Therese M. Terlaje / Date

NOTE: PLEASE FILL IN ALL SPACES ABOVE.

CERTIFIED FUNDS AVAILABLE BY  DATE: 4/24/2024
 Agnes A. Cruz, Chief Fiscal Officer

APPROVED:  DISAPPROVED: _____

 DATE: 4/24/2024
 Senator Chris Barnett
 Chairperson, Committee on Rules



I LIHESLATURAN GUAHAN
THE GUAM LEGISLATURE

Guam Congress Building
163 W Chalan Santo Papa, Hagatna, Guam 96910

VENDOR NO: V22060

Transmittal Request Order No: TMT-37-172
Senatorial Office: Office of Speaker Therese M. Terlaje

A. Request For:
Purchase Order Date: _____ P.O. No.: _____ Acct No.: _____
Disencumber P.O/ Con. Date: _____ P.O./Con. No.: _____ Acct No.: _____

In Favor of:

Articles(a)	Qty	Measure	Unit Price	Amount
1)		ea	\$ - \$	-
2)			\$ - \$	-
3)			\$ - \$	-
4)			\$ - \$	-
5)			\$ - \$	-
6)			\$ - \$	-
7)			\$ - \$	-
8)			\$ - \$	-
9)			\$ - \$	-
10)			\$ - \$	-
Total:				\$ -

GUAM LEGISLATURE
FISCAL OFFICE
APR 23 2024
TIME 2:30 [] AM [] PM
RECEIVED BY [Signature]

If more space is required, list separately and attach to this form

For Delivery to: _____

B. Request For Payment:
Purchase Order Date: _____ P.O./Contract No. _____ Acct No.: _____
Direct Payment Date: _____ Acct No.: _____

Payable to:

Invoice Number	Amount	Invoice Number	Amount	Total	
1)	\$ -	6)	\$ -	\$0.00	
2)	\$ -	7)	\$ -		
3)	\$ -	8)	\$ -		
4)	\$ -	9)	\$ -		
5)	\$ -	10)	\$ -		
Total					\$0.00

Note: Attach Original Invoices

C. Request For
Travel Authorization : Date: 4/23/2024 T/A#: 2437TA022 Acct No.: 06200-518
Name of Traveler: Therese M. Terlaje Title: Speaker, 37th Guam Legislature
Itinerary: Fr: Guam To: Honolulu, HI Days: 9
Purpose of Travel: To Attend the 13th Festival of Pacific Arts & Culture AMOUNT OF TA: \$ 5,541.97
Mode of Travel: Air Name of Travel Agency or Carrier: United Airlines
Amount of Travel Advance Requested: \$5,541.97 Date of Departure: 6/5/2024 Return Date: 6/13/2024

D. Request For Transfer: Date: _____
From Account No.: _____ To Account No.: _____
Amount: \$ _____

Certified Funds Available: _____
DATE: 4/24/2024
AUTHORIZED SIGNATURE: [Signature] DATE: 23 April 24

126.00+
31.00+
157.000

157.00x
75.0%
117.75*

117.75x
130.0%
153.08*

153.08x
2.0=
306.16*

0.0*

avel

Office
Support Services Center

MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES

COUNTRY/STATE: HAWAII

PUBLICATION DATE (MM DD YY): 050124

If neither the CITY, PLACE, ISLAND, nor MILITARY INSTALLATION is specified, the rates are based on per diem rates (e.g., TLE, TLA, TQSE, TQSI) regarding what per diem rate to use.

BASE INCIDENTAL RATE is \$3.50 OCONUS wide.

If meals are directed, the appropriate Government meal rate, as applicable (TR), is applicable.

Max Lodging + Meals (Local Meals, Proportional, or Government) +

0.0*

359.0x
130.0%
466.70*

359.0*

0.0*

466.70x

7.0=

3,266.90*

* All rates are in US Dollars

Locality	Seasons (Beg-End)	Maximum Lodging	Local Meals	Proportional Meals	Local Incidental	Footnote	Footnote Rate	Maximum Per Diem	Effective Date
HONOLULU	01/01-12/31	202	126	72	31			359	02/01/2023
		199	117	68	29			345	02/01/2023
		229	138	78	35			402	02/01/2023
		325	132	75	33			490	03/01/2023
ISLE OF LANAI	01/01-12/31	229	126	72	31			386	02/01/2023
ISLE OF MAUI	01/01-12/31	354	122	70	31			507	02/01/2023
ISLE OF MOLOKAI	01/01-12/31	229	126	72	31			386	02/01/2023
ISLE OF OAHU	01/01-12/31	202	126	72	31			359	02/01/2023
KAPOLEI	01/01-12/31	202	126	72	31			359	02/01/2023
LIHUE	01/01-12/31	325	132	75	33			490	03/01/2023

An official website of the United States government [Here's how you know](#)



DefenseTravel
Management Office



(<https://www.travel.dod.mil/>)

HOME ([HTTPS://WWW.TRAVEL.DOD.MIL/](https://www.travel.dod.mil/)) > TRAVEL & TRANSPORTATION RATES

([HTTPS://WWW.TRAVEL.DOD.MIL/TRAVEL-TRANSPORTATION-RATES/](https://www.travel.dod.mil/travel-transportation-rates/)) > PER DIEM

Travel & Transportation Rates (/Travel- Transportation-Rates/)

Per Diem (/Travel-
Transportation-Rates/Per-Diem/)

Per Diem Rate Lookup (/Travel-
Transportation-Rates/Per-Diem/Per-
Diem-Rate-Lookup/)

Frequently Asked Questions
(/Support/ALL-
FAQs/Article/2906503/per-diem/)

Related Resources

Per Diem Files (<https://www.gsa.gov/travel/plan-book/per-diem-rates/per-diem-files>)

CONUS Meals & Incidentals Breakdown (<https://www.gsa.gov/travel/plan-book/per-diem-rates/mie-breakdown>)

Foreign Meals & Incidentals Breakdown (https://aoprals.state.gov/content.asp?content_id=114&menu_id=78)

Per Diem

Per diem is a set allowance for lodging, meal and incidental costs incurred while on official government travel. Calculation of travel per diem rates within the Federal government is a shared responsibility of the [General Services Administration \(GSA\)](https://www.gsa.gov/portal/category/21287) (<https://www.gsa.gov/portal/category/21287>), the [Department of State \(DoS\)](https://aoprals.state.gov/web920/per_diem.asp) (https://aoprals.state.gov/web920/per_diem.asp), and the Defense Travel Management Office (DTMO).

[Skip to main content](#) (Press Enter).

DTMO publishes revised per diem rates in the [Federal Register](#)



per [\(https://www.travel.dod.mil/\)](https://www.travel.dod.mil/) the Federal Register to access previously published Civilian Personnel Per Diem Bulletins. 

Per Diem on Travel Days -

First & Last Day of Travel

On the day of departure from the permanent duty station and on the day of return, a traveler receives 75 percent of the applicable M&IE rate regardless of departure or return time.

Exemptions or waivers to this rule are not permitted.

The M&IE rate for the day of departure from the permanent duty station is the locality rate at the temporary duty location. The M&IE rate for the day of return to the permanent duty station is the M&IE rate at the last temporary duty location.

The 75 percent rule also applies to the day of departure from a previous permanent duty station and the day of arrival to a new permanent duty station in certain instances, depending on whether the traveler is a civilian employee or a Service member. See JTR Section 0503 for more information on per diem for Service members, and Section 0539 for more information on per diem for civilian employees.

The Government meal rate or proportional meal rate does not apply on the first and last days of travel.

Stopovers

If a traveler has a stopover when traveling to or returning from the temporary duty location, the traveler receives the M&IE rate for the stopover point. If return travel to the permanent duty station requires more than one day, and additional stopovers are required, per diem for the last day of travel is based on the M&IE rate at the last stopover location.

Fwd: eTicket Itinerary and Receipt for Confirmation D1TVQM

Therese Terlaje <tmlerlaje@gmail.com>
To: Maria Abante <maria.abante@gmail.com>

Thu, Apr 11, 2024 at 10:34 PM

Begin forwarded message:

From: United Airlines <Receipts@united.com>
Date: April 11, 2024 at 9:48:25 PM ChST
To: tmlerlaje@gmail.com
Subject: eTicket Itinerary and Receipt for Confirmation D1TVQM



Thu, Apr 11, 2024

Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

Get ready for your trip: Visit the Travel-Ready Center, your one-stop digital assistant, to find out about important travel requirements specific to your trip.

Confirmation Number:

D1TVQM

Flight 1 of 2 UA200

Class: United Economy (Q)

Wed, Jun 05, 2024

Tue, Jun 04, 2024

06:55 AM

06:10 PM

Guam, GU, US (GUM)

Honolulu, HI, US (HNL)

Flight 2 of 2 UA201

Class: United Economy (V)

Wed, Jun 12, 2024

Thu, Jun 13, 2024

02:25 PM

06:05 PM

Honolulu, HI, US (HNL)

Guam, GU, US (GUM)

Traveler Details

TERLAJE/THERESEMARIA

eTicket number: **0162379836384**

Seats: **GUM-HNL 30J**

Purchase Summary

Method of payment:
Date of purchase:

American Express ending in 2009
Thu, Apr 11, 2024

Airfare:	1338.00
U.S. Transportation Tax:	44.40
U.S. APHIS User Fee:	3.83
Passenger Civil Aviation Security Service Fee:	11.20
International Surcharge:	291.60
Guam Inspection Service Charges:	8.29
U.S. Passenger Facility Charge:	9.00

Total Per Passenger: **1706.32 USD**

Total: 1706.32 USD

Fare Rules

Additional charges may apply for changes in addition to any fare rules listed.

NONREF/0VALUAFTDPT

Cancel reservations before the scheduled departure time or TICKET HAS NO VALUE.

MileagePlus Accrual Details

Therese maria Terlaje					
Date	Flight	From/To	Award Miles	PQP	PQF
Wed, Jun 05, 2024	200	Guam, GU, US (GUM) to Honolulu, HI, US (HNL)	7884	876	1
Wed, Jun 12, 2024	201	Honolulu, HI, US (HNL) to Guam, GU, US (GUM)	6786	754	1
MileagePlus accrual totals:			14670	1630	2

Baggage allowance and charges for this itinerary

Origin and destination for checked baggage	1st bag charge	2nd bag charge	1st bag weight and dimensions	2nd bag weight and dimensions
Wed, Jun 05, 2024 Guam, GU, US (GUM) to Honolulu, HI, US (HNL - O'ahu)	0.00 USD	0.00 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)
Wed, Jun 12, 2024 Honolulu, HI, US (HNL - O'ahu) to Guam, GU, US (GUM)	0.00 USD	0.00 USD	70lbs(32kg) - 62in(157cm)	70lbs(32kg) - 62in(157cm)

Baggage check-in must occur with United or United Express, and you must have valid MileagePlus Premier® Platinum membership at time of check-in to qualify for waiver of service charges for up to three checked bags (within specified size and weight limits).

Important Information about MileagePlus Earning

- Accruals vary based on the terms and conditions of the traveler's frequent flyer program, frequent flyer status, and the selected itinerary. United MileagePlus® mileage accrual is subject to the rules of the MileagePlus program. Once travel has started, accruals will no longer display. You can always view your MileagePlus account for posted accrual.
- You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown. Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.



Arts, Culture, and Healing

The Festival of Pacific Arts & Culture (FestPAC) is the world's largest celebration of indigenous Pacific Islanders. The South Pacific Commission (now The Pacific Community - SPC) launched this dynamic showcase of arts and culture in 1972 to halt the erosion of traditional practices through ongoing cultural exchange. The 13th Festival of Pacific Arts & Culture, will convene in Hawai'i, 6–16 June 2024. **“Ho‘oulu Lāhui: Regenerating Oceania”** will serve as the theme of FestPAC Hawai'i 2024, honoring the traditions that FestPAC exists to perpetuate with an eye toward the future.

[Learn More](#)

News and Announcements

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REFERENCE	INVOICE DATE	GROSS AMOUNT	DISCOUNT TAKEN	NET AMOUNT PAID
2437TA022	4/24/2024	1,706.32	0.00	1,706.32
TOTAL >		1,706.32	0.00	1,706.32

I LIHESLATURAN GUAHAN
 Legislature Operations Fund
 163 W. Chalan Santo Papa
 Hagatna, Guam 96910

Bank of Guam
 P.O. Box 8W, Hagatna, Guam 96932

101-511-1214

DATE	04/24/2024
AMOUNT	\$ ***1,706.32

PAY ***One Thousand Seven Hundred Six Dollars And Thirty-Two Cents

Void Six Months After Date of Issuance

TO THE ORDER OF
 Therese M. Terlaje

Guam Legislature Operations Fund



I LIHESLATURAN GUAHAN
 Legislature Operations Fund
 163 W. Chalan Santo Papa
 Hagatna, Guam 96910

Bank of Guam
 P.O. Box 8W, Hagatna, Guam 96932

101-511-1214

145338

DATE	04/24/2024
AMOUNT	\$ ***1,706.32

PAY ***One Thousand Seven Hundred Six Dollars And Thirty-Two Cents

Void Six Months After Date of Issuance

TO THE ORDER OF
 Therese M. Terlaje
 P O Box 864
 Hagatna, Guam
 96932

[Handwritten Signature]

Guam Legislature Operations Fund

⑈ 145338 ⑈ ⑆ 121405115 ⑆ 06010021012 ⑈

REFERENCE	INVOICE DATE	GROSS AMOUNT	DISCOUNT TAKEN	NET AMOUNT PAID
2437TA022	4/24/2024	1,706.32	0.00	1,706.32
TOTAL >		1,706.32	0.00	1,706.32



I LIHESLATURAN GUAHAN
G U A M L E G I S L A T U R E
Guam Congress Building, 163W Chalan Santo Papa
Hagatna, Guam 96910

Bank of Guam ACH Payment

Tracking Number: 8544235

Account: Guam Legislature - Operations Account Number: 0601-021012

Payable To: Therese M. Terlaje

Amount: \$3,835.65

MEMO : Ref. Travel Authorization: 2437TA022

CERTIFIED BY: 
Agnes A. Cruz, Chief Fiscal Officer

DATE: 6/03/24

AUTHORIZED BY: 
Joseph R. San Agustin
Executive Director

DATE: 6.3.24


Senator Chris Barnett
Chariperson, Committee on Rules

DATE: 6/3/24

**GOVERNMENT OF GUAM
I LIHESLATURAN GUÅHAN
TRAVEL AND AUTHORIZATION REQUEST
STANDING RULE NUMBER XXXVII**

1. TO: CHAIRPERSON, COMMITTEE ON RULES	2. FROM: COMMITTEE, MINORITY, ATTACHE, etc...	3. DATE:
Senator Chris Barnett	Speaker Therese M. Terlaje	4/23/2024

THE FOLLOWING TRAVEL IS: REQUESTED AUTHORIZED

4. NAME OF TRAVELER Therese M. Terlaje	5. TITLE OF TRAVELER Speaker, 37th Guam Legislature	6. CHARGE ACCOUNT NUMBER 6200
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7. ITINERARY FROM: Guam TO: Honolulu, HI	8. LENGTH OF TRAVEL (Days) 9	9. APPROXIMATE TIME & DATE DEPARTURE: 6:55am 6/5/2024 RETURN: 6:05pm 6/13/2024
--	------------------------------------	--

10. DESCRIBE PURPOSE OF TRAVEL:
To Attend the 13th Festival of Pacific Arts & Culture

11. MODE OF TRAVEL: AIR	12. NAME OF TRAVEL AGENCY OR CARRIER: United Airlines
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13. AMOUNT OF TRAVEL ADVANCE REQUESTED: \$ 5,541.97

14. ESTIMATED COST OF TRAVEL:

A. PER DIEM			
	DAYS	RATE	AMOUNT
First/Last Day	1. <u>2</u>	\$ 153.08	\$ 568.75
	2. <u>7</u>	\$ 466.70	\$ 3,266.90
	3. _____	_____	\$ _____
B. Air Fare	To: Honolulu, HI		\$ 1,706.32
C. Miscellaneous:			_____
TOTAL COST OF TRAVEL AUTHORIZATION:		\$	5,541.97

15. CERTIFICATION OF AVAILABILITY OF FUNDS

* Airfare paid by traveler

 16. SIGNATURE (REQUESTING SENATOR)	 Agnes A. Cruz, CFO
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17. TO TRAVELER, YOU ARE HEREBY AUTHORIZED TO PERFORM THE ABOVE DESCRIBED TRAVEL IN ACCORDANCE WITH PROVISIONS OF THE GUAM LEGISLATURE STANDING RULES XXXVII


 Joseph R. San Agustin, Executive Director

Single Transactions Recurring Transactions

6/3/2024	Authorized	ACH Payment - Tracking ID: 8544235	PCA - PUBLIC -----1012	\$3,835.65
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Tracking ID:	8544235	Amount:	\$3,835.65
Created:	06/03/2024 11:07 AM	Company Entry Description:	ACH Single
Created By:	Ethan Camacho	From Account:	PCA - PUBLIC -----1012
Authorized:	06/03/2024 11:07 AM	SEC Code:	PPD
Authorized By:	Ethan Camacho	Recipient Name:	915Therese M Terlaje
Process Date:	06/03/2024	Recipient ACH Name:	915Therese M. Terlaje
Effective:	06/04/2024	Recipient Account Number:	[REDACTED]
ACH Header:	Guam Legislature	Routing Number:	[REDACTED]
		Account Type:	Checking
		Addenda:	Travel Auth: 2437TA022