

From: committeonrules@guamlegislature.org
Sent: Tuesday, March 5, 2024 11:20 AM
To: clerks@guamlegislature.org
Cc: 'Speaker Therese M. Terlaje'
Subject: Messages & Communications Doc. No. 37GL-24-1704 and 1705.
Attachments: 030524 COMM Doc. No. 37GL-24-1704.pdf; 030524 COMM Doc. No. 37GL-24-1705.pdf

Håfa Adai Clerk's Office,

Please see attached, **Messages & Communications Doc. No. 37GL-24-1704 and 1705** for processing:

37GL-24-1704	Office of the Governor of Guam	Board Reappointment - Christine W. Baletto. Board Reappointment and Supporting Documents for Christine W. Baletto, Member, Upper-Level Managerial Position in a Private Business Representative, Guam Education Board.*
37GL-24-1705	Office of the Governor of Guam	Board Reappointment - Carolyn L. Mendiola Fruge Board Appointment and Supporting Documents for Carolyn L. Mendiola Fruge, Member, Board of Trustees, Guam Memorial Hospital Authority.*

Kindly reply to this email.



si Yu'os ma'åse',

Beatrice Cruz

Committee on Rules Assistant

COMMITTEE ON RULES

Senator Chris Barnett, Chairperson

I Mina'trentai Siette Na Liheslaturan Guåhan

37th Guam Legislature

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Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.



37th Committee On Rules <committeeonrules@guamlegislature.org>

Messages and Communications for 37GL-24-1704

3 messages

Speaker Therese M. Terlaje <speaker@guamlegislature.org> Fri, Mar 1, 2024 at 3:48 PM
To: 37th Committee On Rules <committeeonrules@guamlegislature.org>, Legislative Secretary Amanda Shelton <officeofsenatorshelton@guamlegislature.org>

Håfa adai,

Please see attached M&C Doc. No. 37GL-24-1704

37GL-24-1704	Office of the Governor	Board Reappointment - Christine W. Baletto.
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Si Yu'os ma'åse',
Patsy Cruz
Office Manager



Office of Speaker Therese M. Terlaje
Committee on Health, Land, Justice, and Culture
I Mina'trentai Siette na Liheslaturan Guåhan 37th Guam Legislature
Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910
☎ (671) 472-3586
✉ senatorterlajeguam@gmail.com
🌐 www.senatorterlaje.com

37GL-24-1704.pdf
583K

Speaker Therese M. Terlaje <speaker@guamlegislature.org> Fri, Mar 1, 2024 at 4:06 PM
To: 37th Committee On Rules <committeeonrules@guamlegislature.org>, Legislative Secretary Amanda Shelton <officeofsenatorshelton@guamlegislature.org>

Håfa Adai,

Please see password for encrypted M&C Document below:

Doc - 37GL-24-1704 Password - [REDACTED]

Si Yu'os Ma'åse',
Patsy Cruz
Office Manager



Office of Speaker Therese M. Terlaje
Committee on Health, Land, Justice, and Culture
I Mina'trentai Siette na Liheslaturan Guåhan 37th Guam Legislature
Guam Congress Building, 163 Chalan Santo Papa, Hagåtña, Guam 96910
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🌐 www.senatorterlaje.com

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[Quoted text hidden]

committeeonrules@guamlegislature.org <committeeonrules@guamlegislature.org>
To: "Speaker Therese M. Terlaje" <speaker@guamlegislature.org>

Tue, Mar 5, 2024 at 8:28 AM

Håfa Adai!

Received and thank you.



si Yu'os ma'åse',

Beatrice Cruz

Committee on Rules Assistant

COMMITTEE ON RULES

Senator Chris Barnett, Chairperson

I Mina'trentai Siette Na Liheslaturan Guåhan

37th Guam Legislature

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97K

LOURDES A. LEON GUERRERO
GOVERNOR



JOSHUA F. TENORIO
LT. GOVERNOR

UFISINAN I MAGA'HÅGAN GUÅHAN
OFFICE OF THE GOVERNOR OF GUAM

February 28, 2024

Doc Type: 37GL-24-1704
OFFICE OF THE SPEAKER
THERESE M. TERLAJE

Honorable Therese M. Terlaje
Speaker
I Mina'trentai Siette Na Liheslaturan Guåhan
37th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96932

MAR 01 2024

11:39am
am

RE: Board Reappointment

Håfa Adai Madame Speaker:

By virtue of the authority vested in me pursuant to the Organic Act of Guam, 17 GCA § 3102.7, and all other applicable laws, I am pleased to transmit the following reappointment and supporting documents:

- APPOINTEE: Christine W. Baletto
- POSITION: Member, Guam Education Board
Upper-Level Managerial Position in a Private Business - Representative
- TERM LENGTH: **Three (3) Years (From Date of Confirmation)**

This reappointment is subject to the advice and consent of *I Liheslaturan Guåhan*. Please schedule a hearing at your earliest convenience.

Senseramente,

LOURDES A. LEON GUERRERO
Maga'hågan Guåhan
Governor of Guam



37GL-24-1704
Messages and Communications
RECEIVED
Committee on Rules
March 1, 2024
3:49 p.m.

Beatrice Cruz

cc: *Honorable* Joshua F. Tenorio, Lt. Governor of Guam

LOURDES A. LEON GUERRERO
GOVERNOR

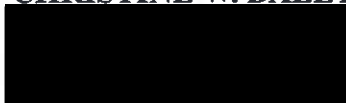


JOSHUA F. TENORIO
LT. GOVERNOR

UFISINAN I MAGA'HÅGAN GUÅHAN
OFFICE OF THE GOVERNOR OF GUAM

February 28, 2024

CHRISTINE W. BALETO



Håfa Adai Ms. Baleto:

Pursuant to my authority under the Organic Act of Guam, 17 GCA § 3102.7, and all other applicable laws, I am reappointing you to serve as a:

MEMBER, GUAM EDUCATION BOARD
Upper-Level Managerial Position in a Private Business - Representative
Term Length: Three (3) Years (From Date of Confirmation)

Your reappointment is a testament to your commitment to public service and your faithful execution of the great responsibilities that this position requires. I am confident that you will continue to fulfill your duties in a professional manner for others to follow. On behalf of the people of Guam, I extend my gratitude for your continued service in this important role.

As you are aware, this reappointment is subject to the advice and consent of *I Liheslaturan Guåhan*.

Should you have any questions, please contact Jean Taitano with the Office of the Governor at (671) 473-1121.

Senseramente,

A handwritten signature in black ink, appearing to read "Lourdes A. Leon Guerrero".

LOURDES A. LEON GUERRERO
Maga'hågan Guåhan
Governor of Guam

cc: *Honorable* Joshua F. Tenorio, Lt. Governor of Guam
Mary A.Y. Okada, Chairperson, Guam Education Board
Erik K. Swanson, Ph.D., Superintendent, Guam Department of Education



OFFICE OF THE GOVERNOR OF GUAM Nomination and Appointment Information Sheet

The following information is required for submission to the
Speaker of *I Liheslaturan Guåhan* in accordance with Title 4, Guam Code Annotated Section 2103

NOMINEE INFORMATION

Last Name BALETO	First Name CHRISTINE	Middle Initial W
Mailing Address [REDACTED]		Apartment/Unit #
City [REDACTED]	State [REDACTED]	Zip Code [REDACTED]
Phone [REDACTED]	E-mail Address [REDACTED]	
Position to which Appointment is Made Member,		
Are you a citizen of the United States? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
If no, are you authorized to work in the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>		

EDUCATION

SCHOOL (Name, City and State)	DATES OF ATTENDANCE	TYPE OF DEGREE	YEAR EARNED
High School OCEANVIEW MIDDLE SCHOOL, AGAT	1983-1987	High School Diploma	1987
College CHAMINADE UNIVERSITY OF HONOLULU		Bachelor of Science	1991
Graduate School UNIVERSITY OF GUAM		Masters in Business Administration	2003
Other Degree			

EMPLOYMENT HISTORY

Name of Present/Last Employer and Mailing Address Please see Resume	Position Title
	Dates Held

Previous Employer and Mailing Address	Position Title
	Dates Held

Previous Employer and Mailing Address	Position Title
	Dates Held

Previous Employer and Mailing Address	Position Title
	Dates Held

Previous Employer and Mailing Address	Position Title
	Dates Held

PRIOR GOVERNMENT OF GUAM SERVICE

Agency or Department Name Department of Administration		Position Title Director	
Address	Phone No.	Dates Held	

Agency or Department Name		Position Title	
Address	Phone No.	Dates Held	

PRIOR GOVERNMENT SERVICE (EXCLUDING GOVERNMENT OF GUAM)

Agency or Department Name		Position Title	
Address	Phone No.	Dates Held	

Agency or Department Name		Position Title	
Address	Phone No.	Dates Held	

TRAINING

INSTITUTE/SEMINARS/ON-THE-JOB TRAINING	DATE
Please see Resume	

AWARDS

List all educational, professional, civic awards, and recognition for public service:
Please see Resume

PROFESSIONAL INVOLVEMENT

List involvement on a local/national/international level. List organizations, activities participated in, and offices held:
Please see Resume

COMMUNITY / CIVIC INVOLVEMENT

List organizations, activities participated in, and offices held:

Please see resume

PUBLICATIONS AND PRESENTATIONS

List any published articles, papers delivered at professional meetings, etc.:

MILITARY SERVICE (Please attach Form DD-214)

BRANCH	DATES OF SERVICE	RANK AT DISCHARGE	TYPE OF DISCHARGE

OTHER INFORMATION

(1) Have you ever been found guilty of a felony in any court, whether within or without the United States?

Yes No If so, please specify in detail: _____

Address of the Court: _____

Date(s) of Conviction: _____

Specific Infraction Committed: _____

(2) Have you ever been declared mentally incompetent by any court, whether within or without the United States?

Yes No If so, please specify in detail the reasons and facts related to such declaration:

(3) Have you ever been found not guilty or not punishable in any criminal proceedings by reason of insanity?

Yes No

(4) Have you ever been confined to a mental institution for any reason?

Yes No If so, please specify in why the appointing authority believes you that you are not suffering from any mental illness or affliction:

AFFIDAVIT / DECLARATION UNDER PENALTY OF PERJURY

I, the undersigned, do hereby depose and say that: (1) I have read and reviewed the information contained in the attached Appointment/Nomination letter from the Governor of Guam; (2) that the matters contained in the Appointment/Nomination letter, together with all attachments thereto, are true and correct and that I am competent to testify to said matters; and (3) that this Declaration is made for the purpose of complying with the requirements of 4 G.C.A. Section 2103.5.

I declare under penalty of perjury under the laws of Guam (4 G.C.A. Section 4308) that the foregoing is true and correct.



Print Name and Signature



Date

LOURDES A. LEON GUERRERO
Governor

JOSHUA F. TENORIO
Lieutenant Governor



OFFICE OF THE GOVERNOR OF GUAM

Statement of Financial Interests

(Required by 4 G.C.A. §13104.1)

TO: The Honorable Lourdes A. Leon Guerrero
Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910

FROM: CHRISTINE BALETO

I have no financial interest in any business

I do have interest(s) in the following business(es):

NAME AND ADDRESS OF BUSINESS INTEREST	TYPE AND AMOUNT OF INTEREST
PACIFIC FROOTS LLC	PARTNERSHIP, 99%



Signature



Date

Phone: [REDACTED]

Email: [REDACTED]

Christine Baleto

Summary

Senior finance, accounting, and general management leader with over 30 years of combined public, corporate, and non-profit accounting experience, with special emphasis on managerial finance and accounting. Proven ability to manage companies, departments, teams, and projects to achieve goals and objectives. Effective manager who has lead companies, to include government departments to meet Extensive experience and knowledge in finance; accounting; financial reporting; budgeting; and organizational management.

Experience

8/2019–Present Docomo Pacific. Barrigada, GU

Chief Financial Officer

- Provides oversight of operations in the company for the Finance Department inclusive of accounting; procurement; fixed and mobile warehouse; site lease contracts for both mobile and fixed network locations; and CAPEX project control. Responsible for ensuring the effective management of all resources required to fulfill the operational, fiscal, and fiduciary responsibilities of each division.
- Planned and oversaw the complete changeover of the financial system of the company. Implemented Enterprise Resource Planning (ERP) for the company's core business processes to integrate inventory, purchasing, accounting, job costing, budgeting, and financial reporting. Developed the Project Plan with detailed steps on transitioning each accounting function and process to new system. Developed and coordinated training for each respective division on the use of each of the updated software modules. Provided background briefings to staff on the applicability as well as use of the program to control and manage the business. Implemented the security protocols and least privilege principle for internal access so that personnel only have access to the applications and data that are needed for their respective job responsibilities.
- Contributed an average of 36% of operating income achievement over a 5-year period through reduction of expenses and negotiations for insurance proceeds.
- Received an unqualified opinion on audited financial statements in each year of managing the Finance department. Received zero deficiencies on management letter comments within a year of managing the finances.
- Serves as a member of Executive Management team. Works with other Senior Leadership Team (SLT) and Directors on all strategic and tactical matters as they relate to budget management, business performance analysis, forecasting needs, and securing new revenue/funding.
- Establishes annual budgets for divisions/departments and ensures proper execution. Oversee budgetary planning and costs management considering economic conditions, market trends, and technology trends.
- Assesses organizational performance against both the annual budget and company's long-term strategy. Develops tools and systems to provide critical financial and operational information to the Chief Executive Officer (CEO) and makes actionable recommendations on both strategy and operations.
- Participates in key decisions pertaining to strategic initiatives, operating models, and operational execution with the CEO and Senior Leadership Team.
- Oversees the accounting department to ensure proper maintenance of all accounting systems and functions. Provides direct supervision to finance senior management personnel within the company and holds them accountable for achieving goals and objectives within the department. Ensures all financial statements and performance reports for the company are prepared for submission to the CEO, SLT and parent company. Oversees the coordination of annual audits and proper filing of tax returns. Ensures maintenance of appropriate financial procedures. Ensures legal and regulatory compliance regarding all financial functions.
- Analyzes financial reports and provides written interpretation to the CEO and Shareholders of the company. Oversees the development of the annual financial management plan (budget) which outlines strategic goals for financing, revenue generation, capital outlay, and profit achievement. Oversees preparation of all financial reports. Monitors internal controls of all financial operations and modifies systems as necessary to protect the assets of the company. Serves as the primary liaison for all matters pertaining to the company's finance &

accounting functions.

- Oversees Cash Management activities of the company inclusive of the process of monitoring, analyzing, and optimizing the net amount of cash receipts minus cash expenses for the financial health of the company. Ensures the company is able to meet its financial commitments through cash flow in the most efficient way through oversight of the company's cash balance and working capital (accounts receivable, accounts receivable, inventory and LOC).
- Oversees the company's financing activities and ensures timely payments of the company's loan obligations to its debtors.
Serves as the Security Officer of the Company. Was accepted by the US Department of Justice as the Security Officer POC. Develops and implements, in conjunction with the Chief Information Security Officer, the company's security strategy to address cyber security, physical security, information security, and incident responses. Ensures all Law Enforcement requests are properly handled and responded to. Regularly interacts with federal law enforcement agencies to coordinate activities to strengthen security protocols, processes, and activities to safeguard the company's data as well as operations.
- Serves as the Security Officer of the Company. Was accepted by the US Department of Justice as the Security Officer POC. Develops and implements, in conjunction with the Chief Information Security Officer, the company's security strategy to address cyber security, physical security, information security, and incident responses. Ensures all Law Enforcement requests are properly handled and responded to. Regularly interacts with federal law enforcement agencies to coordinate activities to strengthen security protocols, processes, and activities to safeguard the company's data as well as operations.
- Oversees the Legal and Compliance activities of the company to ensure companies needs in these areas are timely addressed. Ensures all reporting requirements to US Department of Justice, US Department of Homeland Security, the Federal Communications Commission, and Universal Services Administrative Company (USAC) are met.
- Keeps abreast of economic trends, business trends, industry trends, and legislative policy that may affect the company and provides guidance to the CEO and Senior Leadership Team as required.

9/2008-Present

Pacific Fruits, LLC

Santa Rita, GU

Master Franchise/Franchise Store Owner/Managing Partner

- Owned and operated successful franchise stores on Guam, which employed 18 individuals.
- Signed Franchise agreement in September 2008 and opened the first store in Guam in March 2009. Opened the 2nd store in May 2010.
- Achieved highest per store sales recognition throughout Franchise system.
- Received highest growth in Sales award in 2012 for the Guam Premiere Outlet Location.

2/2018-7/2020

Mid-Pacific Liquor Distributing, Inc. Barrigada, GU

Chief Financial Officer/Financial Advisor

- Provided oversight of operations in the company for Accounting/Finance, Human Resources, Customer Service, and procurement/supply. Responsible for ensuring the effective management of all resources required to fulfill the operational, fiscal and fiduciary responsibilities of each department.
- Directed divisions and departments under my purview by outlining policy, programs, or operational changes to be implemented.
- Established annual budgets for divisions/departments and ensured proper execution. Worked with Corporate Officers and other potential financiers to ensure that the company had adequate resources to fund growth and/or manage the activities of the company.
- Provided direct supervision to management staff within the company and held them accountable for achieving goals and objectives within their department.
- Managed month-end close process, including preparation of monthly, quarterly and annual financial reports to senior management and shareholders.
- Analyzed financial reports and provided written interpretation to the Corporate Officers and Shareholders of the company. Developed annual financial management plan which outlined strategic goals for financing, revenue generation, capital outlay, and profit achievement. Oversaw preparation of annual budgets and preparation of all financial reports. Worked directly with banking institutions on all matters pertaining to the

company's financial instruments and accounts. Monitored internal controls of all financial operations and modified systems as necessary to protect the assets of the company. Served as the primary liaison for all matters pertaining to the company's finance & accounting functions.

- Provided decision making input and support to business on the financial impact of strategy based on the interpretation of accounting and an understanding of the revenue and cost structure of the business.
- Oversaw the Enterprise Resource Planning (ERP) for the company's core business processes to integrate the sales, inventory, purchasing, accounting, customer service, and human resources functions. Changed the management information system to modernize by using technology to integrate information in each of the respective functions. Developed the Project Plan with detailed steps on transitioning each accounting function and process to new system. Developed and coordinated training for each respective division on the use of each of the updated software modules. Provided background briefings to staff on the applicability as well as use of the program to control and manage the business.
- Kept abreast of economic trends, business trends, industry trends, and legislative policy that affected the company and briefed Shareholders on impact as needed.
- Ensured compliance with policies, procedures and all local as well as federal legal requirements for the company's operations.

2/2016-2/2018

Government of Guam

Tamuning, GU

Director, Department of Administration

- Assumed full control of cash flow for the Government and improved timely release of allotments to autonomous/semi-autonomous agencies. Reduced outstanding payables from over 260 days to 90 days payment timeline. Paid out over \$140 million in tax refunds and managed bond obligations with timely payments even during the government's most challenging collections months.
- Achieved reduction in the financial deficit of the Government of Guam in each of the 2 years I managed the department. In 2016, achieved a \$13.4 million surplus; and in 2017, a \$32.7 million surplus. The Public Auditor commended the effort and reported it was the first true operation surplus in 20 years.
- Provided oversight and direction to the Government of Guam's Division of Accounts, Human Resources Division, General Services Agency (GSA), Office of Technology, and Treasurer of Guam. Evaluated Operations, developed and modified plans and procedures. Worked with Division Managers to determine needs, plan programs, interpret or recommend policies and procedures; and directed the implementation of modifications and/or implementation of improvements.
- Provided oversight, guidance, and support to the Human Resources Division Personnel Administrator to ensure the administration personnel management program for non-autonomous departments and agencies within the Executive Branch.
- Established internal training program to educate employees regarding other Division processes, policies and procedures, and submittal of documents.
- Provided oversight, guidance, and support to the General Services Agency (GSA) division which is responsible for administering the centralized procurement and warehousing activities of the Government of Guam. Worked closely with the Chief Procurement Officer on matters intended to protect the Government of Guam from fraud and abuse while simultaneously protecting citizen interest for accountability in the use of government resources.
- Provided oversight, guidance, and support to the Division of Accounts (DoA) which is responsible for the administration of all internal financial activities within the Government of Guam. DoA serves as the Central Accounting Office for 38 different departments and ensures the Government's financial integrity by promoting an efficient, effective, and accountable government; establishing and providing a uniform financial system and control for organizational units of the government; and providing accurate as well as timely financial information for effective management in compliance with statutory mandates and requirements. The Division provides services such as; (a) systems management and technical support. (b) payroll accounting and services. (c) appropriation and encumbrance accounting. (d) financial reporting. (e) records management (f) accounts payable and receivable. (g) cash management. (h) accounting of federal grants and contracts. (i) bank reconciliations. (j) maintenance of subsidiary ledgers. (k) fixed assets accounting. (l) debt service management. (m) capital budget accounting, and (n) revenue forecasting for internal purposes.
- Responsible for preparing, analyzing, and presenting financial reports as well as overall fiscal status briefings to the Chief Fiscal Advisor and the Governor of Guam.

- Oversaw the annual audit process. Liaised with external auditors; the Office of Accountability; Department Directors; and the government's fiscal team to ensure compliance with all requirements.
- Oversaw and lead annual budgeting and planning process in conjunction with all division heads; administered and reviewed all financial plans and budgets; monitored progress and changes.
- Managed the Government of Guam's cash flow and forecasting.
- Updated and implemented all necessary business policies and procedures as well as improvements to the department's overall policy and procedures manual.
- Effectively communicated and presented critical department matters to the Chief Fiscal Advisor and the Governor of Guam. Prepared briefing summaries for meetings with legislators, community members, island government guests, etc.
- Participate in presentations to bond rating agencies and buyers on the Government's financial reports.
- Participated in and represented the Department in all Legislative meetings, roundtable discussions, and oversight hearings.
- Worked closely and transparently with all external partners including third-party vendors and consultants.
- Served as the Chairperson of the Life and Health/Dental Insurance Negotiating Committee. Oversaw the activities of the negotiation committee to include the development of the Request for Proposal (RFP); directing work of actuarial consultants; and negotiations between insurance carriers and the committee. Lead evaluation ratings and scoring by team members in compliance with the Government's Procurement Law related to health insurance services.

4/2005–2/2016

Market Wholesale Distributors, Inc. Maite, GU

General Manager

- Served as the Chief Executive Officer of the company managing the resources, people, and operations. Was the main point of communication with the Shareholders. Provided Monthly briefings on the financial and operational performance of the company.
- Company recognized in 2014 for Devondale Milk Distributor Award. Increased Sales over 50% from Prior Year. In 2015, achieved 60% increase in sales over 2014 volume.
- 2012 Smuckers Special Achievement Award for superior performance and growth in sales.
- Company was recognized in 2008 by the Navy Exchange Guam for highest volume in sales per vendor, per category, and per stock keeping unit (sku).
- 2007 recipient of the Maga'haga Award – Businesswoman of the Year
- Received the 2005 Distributor Award for Excellence from Kraft Foods International. Advised by the Kraft Business Development Manager that it was the first award ever garnered by any company in the Asia Pacific Region and the first for Market Wholesale Distributors, Inc.
- Was recognized by Kraft Foods International in 2005 for successful launch of new product and ability to achieve volume requirements despite early deficit from prior management.
- Served as the Chief Financial Officer. Analyzed financial reports and provided written interpretation to the Shareholders and Corporate Controller. Developed financial management plan which outlined strategic goals for financing, revenue generation, capital outlay; and profit achievement. Oversaw the preparation of annual budgets and of all financial reports. Worked directly with banking institutions to negotiate financing. Monitored internal controls of all financial operations of the company and modifies systems as necessary to protect the assets of the company. Served as the primary liaison for the Corporate Controller in matters pertaining to the company's finance & accounting functions.
- Achieved double digit growth in income each year of managing the company. Was able to produce a healthy profit for the company within 5 months of taking over by reducing company expenses, maximizing company efficiency, consolidating product portfolio, and increasing sales in core business. Raised Gross Profit Margin from 7% of sales since taking over the company to 23% in 2015. In 2015, achieved 14% increase in income as compared to prior year.
- Establishes annual budgets and ensures proper execution. Worked with Shareholders and other potential financiers to ensure that the company had adequate resources to fund growth and/or manage the activities of the company.
- Improved cash flow of company by increasing collections on sales from 65% to 83% in 9 months. Decreased Accounts Receivable over 90 days from 23% to 13% within the same time frame.
- Sets and implemented the company's vision, mission, goals and objectives to be achieved on an annual

basis.

- Evaluated potential for new products for the company with consideration given to the financial benefit and/or need establish a competitive edge within the industry. Set pricing for goods and services through costs analysis with consideration of company needs for sustainability and growth funding. Oversaw all purchasing/procurement activities for goods and services for the company. Established supply chain for all new products and created purchasing analysis programs to balance requirements for sales, par stock, and replenishment.
- Keeps abreast of economic trends, business trends, industry trends, and legislative policy that may affect the company and responds accordingly.
- Provided direct supervision to management staff within the company and held them accountable for achieving goals and objectives within their department.
- Had oversight of all operations in the company to include Accounting/Finance, Sales and Marketing, Human Resources, Customer Service, Warehouse, and USDA Import and Meat Processing Center. Responsible for ensuring the effective management of all resources required to fulfill the operational, fiscal and fiduciary responsibilities of each department.
- Networked and established/maintained liaisons with Suppliers (Kelloggs, Smuckers, Tabasco, etc) corporate employees. Served as the point of communication on all matters concerning the company with government officials and the public.

11/2003–4/2005

Pepsi Cola Bottling Company of Guam Harmon, GU

Assistant General Manager

- Had oversight of all operations in the company to include Accounting/Finance, Purchasing, Sales and Marketing, Human Resources, Customer Service, Production, Warehouse, and Food Services. Responsible for ensuring the effective management of all resources required to fulfill the operational, fiscal and fiduciary responsibilities of each department. Worked with Department Managers to determine needs, plan programs, interpret or recommend policies and procedures; and direct the implementation of modifications and/or implementation of improvements.
- Served as the Chief Financial Officer. Supervised the preparation of annual budgets and in-house bookkeeping functions; ensured all expenses were within the approved fiscal year's budget; supervised the preparation of all necessary financial reports and the closure of financial statements at the end of the fiscal year. Monitored and ensured checks and balances of all financial operations of the company. Ensured all financial and programmatic reporting requirements were met. Analyzed financial statements for reporting to the General Manager and Corporate Controller as well as the owners of the company. Served as the primary liaison for company auditors.
- Ensured compliance with policies, procedures and all legal requirements for the company's operations.
- Conducted the company's strategic planning, development, and implementation.
- Served as the primary liaison for coordination of activities with Pepsi Cola International, Cadbury, and other Franchise companies. Served as the primary liaison with suppliers and other distributors.
- Negotiated contracts with parties interested in doing business with the company. Prepared all pertinent information and recommendations required by General Manager and owners of the company for contract signing.

1/1998–11/2003

Sanctuary, Incorporated

Mangilao, GU

Executive Director

- Successfully negotiated 2.8 Million in federal grant money to construct the organization's permanent facilities.
- Established the organizations' Endowment Fund with \$300,000 seed money secured from a federal grant source.
- Left the company with a \$17,000 surplus in private funds.
- Served as the principal staff official responsible for carrying out the mission and purposes of the organization through the effective procurement and management of all resources required to achieve the operational, fiscal and fiduciary responsibilities of the non-profit organization.
- Ensured the organization's compliance with policies, procedures and all legal requirements for the operation of the organization as dictated by funding sources and as approved by the Board of Directors.

Note that the Legislature has taken steps to ensure that any protected personal identifying information has been redacted or excluded in whole or in part in order to protect the privacy of any individual(s) whose information has been included as part of this transmittal.

- Conducted program planning, development, implementation and evaluation. Assessed trends of consumers and tailored services to respond to them accordingly. Kept abreast of current legislation, policies and “state of the art” techniques relative to youth and families.
- Established annual budgets. Monitored and ensured checks and balances of all financial operations of the organization. Ensured that all financial and programmatic reporting requirements were met.
- Responsible for providing oversight of the Human Resources management of the organization.
- Served as the primary liaison for coordination of activities with network agencies. Provided technical assistance and training.
- Coordinated and presented financial results and operational performance to the Board of Directors during monthly meetings. Also was responsible for reports to the membership on an annual basis.

Education

2003 University of Guam Mangilao, Guam

- Masters in Business Administration

1991 Chaminade University of Honolulu Honolulu, HI

- Bachelor of Science in Behavioral Sciences
- Graduated Magna Cum Laude.

Community Involvement

Positions held in Organizations

- Board Member, Guam Department of Education
- Leadership Council Member, National Small Business Administration
- Chairwoman, Guam Chamber of Commerce Board of Directors
- Chairwoman, Action PAC (Political Action Group)
- Member, Governor’s Recovery Advisory Panel
- Member, Governor’s Business Advisory Group
- Member, Governor’s Economic Recovery Working Group
- Vice Chairperson, Guam Chamber of Commerce Board of Directors
- Vice-Chairperson, Port Authority of Guam Board of Directors
- Co-Chair, Advisory Board, The Salvation Army – Guam Chapter
- Founding Member, Former Board Treasurer, Inetnon Gef Pago Cultural Group
- Chairperson for the Juvenile Justice State Advisory Council
- Chairperson for the Emergency Food and Shelter Board on Guam
- Member, Homeless Coalition of Guam
- Volunteer for many community events and organizations inclusive for Relay for Life, Community Wide Clean ups, 5k fundraisers, organizational fundraisers, etc.

Awards/ Recognition

- 1993 Director’s Leadership Award; 1993 Employee of the Year; 1995 Employee of the Year; 1991/2001 Who’s Who in American Colleges and Universities; 2001 26th Guam Legislature recognition of academic accomplishment; 2003 Letter of Commendation for Community Service to Guam from the Governor of Guam; 2003 Legislative Resolution honoring service to the community; 2003 Service Award from Sanctuary, Incorporated for 10 years dedicated service; 2007 Businesswoman of the Year; 2007 Legislative Resolution recognizing accomplishments as Businesswoman of the Year; 2009 Salvation Army Volunteer of the Year; 2012 Smuckers Special Achievement Award; 2014 Devondale Distributor Award for Sales Achievement; 2018 Certificate of Recognition for outstanding performance as DOA Director from the Governor of Guam. 2020 UOG Distinguished Alumni Award – School of Business and Public Administration, 2020 Congressional Recognition, 2022 Legislative Resolution on recognizing achievements as Chairwoman of the Guam Chamber of Commerce.

Personal References Available upon Request



SUPERIOR COURT OF GUAM

Guam Judicial Center | 120 West O'Brien Drive | Hagåtña, Guam 96910 | (671) 475-3370 | Fax: (671) 475-0078

Name: CHRISTINE W BALETO

Driver's License ID #: [REDACTED]

DOB: [REDACTED]

CERTIFICATE OF SEARCH

The undersigned Clerk hereby certifies the following results of a diligent search of the records of this Court:

Criminal Cases:
No Cases Found

Civil Cases:

Request for further information may be addressed at the Records Division of the Superior Court of Guam, Guam Judicial Center, 120 West O'Brien Drive, Hagåtña, Guam. Hours of operation are Monday - Friday, 9:00 a.m. to 4:00 p.m. Closed Saturdays, Sundays and local/federal holidays. **Court Clearances are Non-Refundable.**

Dated:02/20/2024

Sophia Santos Diaz
Clerk of Court

By: Ventura Salenga Jr

Prepared by: Ventura Salenga Jr,
Deputy Clerk I



The absence of an Original Court Seal Invalidates this document. 263867



Government of Guam
GUAM POLICE DEPARTMENT
RECORDS & IDENTIFICATION SECTION

P.O. Box 23909
Guam Main Facility, Guam 96921

February 20, 2024

SUBJECT: CRIMINAL HISTORY RECORD

NAME:	Christine W BALETO		
DATE OF BIRTH:	[REDACTED]	FINGERPRINT #:	[REDACTED]
■	The individual has no record of criminal conviction(s) in the Guam Police Department files that are subject to Guam law.		

*****NOTHING FOLLOWS*****

THIS INFORMATION MAY BE LIMITED TO A LOCAL CRIMINAL OFFENSE ONLY AND IS NOT INTENDED FOR USE FOR ANY LOCAL, STATE, OR FEDERAL LAW ENFORCEMENT AGENCY.

By Direction: andrea

STEPHEN C. IGNACIO
Chief of Police

The absence of an original GUAM POLICE seal invalidates this police clearance.
REVISED 04/26/19